

SKILL 4: COMMUNICATE EFFECTIVELY

General Writing Rubric

(Based on 6-Traits of Writing)

CRITERIA	EXCEEDS NM Standard 4	MEETS NM Standard 3	APPROACHING, but does not meet NM Standard 2	Beginning to Learn the NM Standard 1	Not Attempted, Assessable, or Observed 0
COMMUNICATION Writing & Speaking Completeness	All portions of the prompt or task are responded to or completed in a creative, innovative, or original way.	All portions of the prompt or task are responded to or completed in a clear & insightful way.	All portions of the prompt or task are responded to or completed but are vague and/or not well developed	Portions of the prompt or task are not responded to or completed. OR response or completed work is irrelevant .	Student did not engage or complete the task
COMMUNICATION Writing & Speaking Conventions	Conventions are used to add style to the writing.	Writing has only minor errors that do not interfere with the message or could go unnoticed.	Errors in the writing may lead to confusion, but the overall message can be determined	Writing has frequent errors or uses text messaging lingo, slang, or vernacular; making it difficult to understand.	Student did not engage or complete the task
COMMUNICATION Writing & Speaking Content & Information	Information is accurate, detailed, and relevant to the task. Writing expands or makes connections between concepts from and beyond the class experience.	Information is writing is accurate and relevant to the prompt, question or assignment. Includes vocabulary and concepts from the class experience.	Information is somewhat accurate or is relevant in a limited way. Includes vague ideas or concepts without supporting details.	Information is inaccurate or irrelevant to the prompt, question or assignment.	Student did not engage or complete the task
COMMUNICATION Writing & Speaking Organization	The main idea stands out in the writing through creative sequencing with ideas connecting and transitioning smoothly throughout the work.	Writing includes a topic and main idea with a clear opening and conclusion with natural transitions between paragraphs.	Sequence of the writing shows some structure but it is not connected. May include concepts without supporting details OR too many irrelevant details.	Writing is disjointed, hard to follow, structure is confusing.	Student did not engage or complete the task
COMMUNICATION Writing & Speaking Voice	Precise language used is carefully chosen and thoughtfully placed to maximize impact.	Use of language conveys the purpose , tone, or mood of the task (matches the assignment's audience)	Use of language is inconsistent. Word choice does not match with the assignment's audience.	Language doesn't match the task. No concern for audience. No voice.	Student did not engage or complete the task